



Village of Oxford
Downtown Development Authority
Meeting Minutes
Monday, June 16th, 2025, 7:00 pm
Village of Oxford Council Chambers: 22 W. Burdick St, Oxford

1. Call meeting to order: Chairperson Scholz called meeting to order at 7:00pm
2. Pledge of Allegiance
3. Roll Call: Members Present 8: Pete Scholz, Ashley Ross, Jae Choi, Jacob Nicosia, Rod Charles, Scott Taylor, Holly Pifer, Melisa Counelis.
Members Absent: Marie Powers
Staff Present: DDA Executive Director Kimberly Smith, Village Manager Joseph Madore
4. Public Comment on non-agenda items: None
5. Consent Agenda:
 - a. Approval Of Agenda
 - b. Approval of May 2025 Meeting Minutes
 - c. Police Report
 - d. Code Enforcement Report

Motion: Ross/Charles to approve and file 5 a, b, c and d

Vote: Ayes: 8. Nays: 0. Motion carried
6. Financials
 - a. Financial Statements & Revenue Expenditure Reports

Motion: by Nicosia/Taylor to approve and file the financial statements and the revenue expenditure reports, and to pay the May 2025 bills in the amount of \$40,892.71.

Roll call vote: Ayes: 8. Nays: 0. Motion carried.
7. DDA reports
 - a. Org Committee Report- Ross
 - b. EV Committee Report- did not meet
 - c. Promo Committee Report- Pifer
 - d. Design Committee Report- Pifer

Motion: Scholz/Taylor to approve \$2470.83 to upgrade planter boxes in Washington Square

Roll call vote: Ayes: 7. Nays: 1. Motion carried

 - e. Executive Director's Report – Smith



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8. Unfinished/Old Business

- a.** Crosswalk Proposal- still in communications with MDOT on approvals
- b.** Gazebo Plan Review- currently out for bid
- c.** Painting Blacktop with Games, Washington Square- Quotes- Kimberly got quotes from artists and both came back with \$0 to paint. Kimberly was approved to move forward with implementing the painting.

9. New Business

10. Items moved from consent agenda: None

11. Board Member Comments- Welcome Melisa!

12. Extended Public Comment: None

13. Adjourn: 7:41pm

Next DDA Board regular meeting: July 21, 2025 at 7:00 p.m.